

Commonwealth of Virginia

Absentee Ballot Application Form

INSTRUCTIONS**Application for Absentee Ballot**

Complete all required information in Parts A-D, and Parts E-F, if applicable. Otherwise, your application cannot be processed.

TOP OF FORM

Complete the information at the top. **You must...**

- Be a registered voter in the county/city where you are applying.
- Identify the election for which you are applying.

PART A

To vote absentee, **select only one code** from the list of reason codes. Write in the selected code and include any required information to support the reason (this information is **required** by state law). Note: First time voters who registered by mail may vote absentee by mail only if the reason code in Part A is 1A, 2A, 2C, 6A, 6B, 6C, 6D or 7A, or the voter is 65 or older and qualifies under another reason.

PART B

Print the address where your absentee ballot is to be sent, if voting by mail. The ballot can only be sent to:

- The address where the voter will be while out of their county/city; or
- The address where the voter is temporarily confined due to an illness or disability; or
- The address where the voter is currently registered or newly registered; or
- The address where the voter is confined awaiting trial or having been convicted of a misdemeanor.
- A military or overseas voter (reasons 6A, 6B, 6C or 6D) located outside Virginia may ask to receive their ballot by e-mail or fax.
- The ballot cannot be sent "in care of" any other person.

PART C

- Indicate if assistance **from another person** will be needed to vote the ballot due to the voter's disability, blindness or inability to read or write. If Yes is checked, an **Assistance Form** will be sent with the absentee ballot. The form, to be returned with the ballot, provides a legal safeguard for the voter and the assistant.

PART D

- **Absentee Voter:** Read the Statement in **Part D**. Then print your full name, **current residence (permanent) home address**, social security number (last 4 digits required) and a daytime telephone number. **Sign your name.** If applying in person, the application must be signed in the presence of a registrar or a member of the electoral board. Note: A signature under a *power of attorney* cannot be accepted. (**Also see Part E.**)

PART E

- **Assistant:** if the absentee voter is unable to sign his/her name due to a disability, blindness or inability to read or write, the

assistant must write on the voter's signature line:

"Applicant Unable to Sign." **Assistant must complete and sign Part E.** Assistant should also ensure that the rest of the application is complete.

PART F

- To remain a qualified voter, state law requires you to notify the General Registrar of a change in your name or address. Complete Part F and sign your name.

ATTENTION VOTERS

Apply early! You can apply to vote absentee as early as one year before the election. You can apply in person at your city or county voter registration office or by sending a completed application by mail, fax, or a scanned copy. Ballots are available 45 days before Primary and General elections and most Special Elections.

If applying and voting by mail, allow enough time for your application to be processed and your ballot mailed to you.

The deadline for applying to vote absentee by mail is 5:00 PM the Tuesday before the election. All ballots must be received by the Electoral Board by 7:00 PM on Election Day. If returning the ballot to the Electoral Board in person, only the voter may return it.

The deadline for applying and casting your ballot in-person at your local voter registration office is the Saturday before the election.

Visit the State Board of Elections website:

<http://www.sbe.virginia.gov> for:

- Contact information for your local voter registration office
- Information about absentee voting
- The status of your absentee application (under Voter Information, Registration Status).

Toll Free 800 · 552 · 9745 (TTY 800 · 260 · 3466).

ATTENTION MILITARY & OVERSEAS VOTERS

You are encouraged to use the Federal Post Card Application (FPCA) which also serves as a voter registration application. To obtain the FPCA form and information, visit <http://www.fvap.gov>. Submitting this Virginia Absentee Ballot Application form will be interpreted as a request by you to discontinue any pending FPCA. You can submit a new FPCA if you are eligible.

Privacy Act Notice: Privacy Act Notice: This form collects personal information, including your social security number, for identification and to prevent fraud. Your application will be denied if you fail to provide the last four digits of your social security number or any other information required to determine your qualification to vote absentee. Federal law (the Privacy Act) and state law (Va. Code § 24.2-701 and the Government Data Collection and Dissemination Practices Act) authorize collecting this information and restrict its use to official purposes only.

WARNING: INTENTIONALLY MAKING A MATERIALLY FALSE STATEMENT ON THIS FORM CONSTITUTES THE CRIME OF ELECTION FRAUD, WHICH IS PUNISHABLE UNDER VIRGINIA LAW AS A FELONY. VIOLATORS MAY BE SENTENCED TO UP TO 10 YEARS IN PRISON, OR UP TO 12 MONTHS IN JAIL AND/OR FINED UP TO \$2,500.

List of Voter Registration Offices
(General Registrar) as of 7/1/2009

Accomack County PO Box 97 Accomack, VA 23301-0097 (757) 787 - 2935	Chesterfield County PO Box 1690 Chesterfield, VA 23832-1690 (804) 748 - 1471	Greene County PO Box 341 Stanardsville, VA 22973-0341 (434) 985 - 5213	Mecklenburg County PO Box 436 Boydton, VA 23917-0436 (434) 738 - 6191	Roanoke County PO Box 20884 Roanoke, VA 24018-0089 (540) 772 - 7500
Albemarle County PMB 404, 536 Pantops Center Charlottesville, VA 22911 (434) 972 - 4173	Clarke County PO Box 555 Berryville, VA 22611-0555 (540) 955 - 5168	Greensville County PO Box 1092 Emporia, VA 23847-1092 (434) 348 - 4228	Middlesex County PO Box 358 Saluda, VA 23149-0358 (804) 758 - 4420	Roanoke City PO Box 1095 Roanoke, VA 24005-1095 (540) 853 - 2281
Alexandria County 132 North Royal St, Ste. 100 Alexandria, VA 22314-3283 (703) 838 - 4050	Colonial Heights City PO Box 3401 Colonial Heights, VA 23834-9001 (804) 520 - 9277	Halifax County PO Box 400 Halifax, VA 24558-0400 (434) 476 - 3322	Montgomery County 755 Roanoke St, Ste. 1F Christiansburg, VA 24073-3175 (540) 382 - 5741	Rockbridge County 150 South Main St Lexington, VA 24450 (540) 463 - 7203
Allegheny County 110 Rosedale Ave, Ste. D Covington, VA 24426-1294 (540) 965 - 1690	Covington City 1011A North Rockbridge Ave Covington, VA 24426-1534 (540) 965 - 6380	Hampton City 1919 Commerce Dr, Ste. 280 Hampton, VA 23666 (757) 727 - 6218	Nelson County PO Box 292 Lovingston, VA 22949-0292 (434) 263 - 4068	Rockingham County PO Box 1252 Harrisonburg, VA 22803-1252 (540) 564 - 3055
Amelia County PO Box 481 Amelia, VA 23002-0481 (804) 561 - 3460	Craig County PO Box 8 New Castle, VA 24127-0008 (540) 864 - 6190	Hanover County PO Box 419 Hanover, VA 23069-0419 (804) 365 - 6080	New Kent County PO Box 128 New Kent, VA 23124-0128 (804) 966 - 9699	Russell County PO Box 383 Lebanon, VA 24266-0383 (276) 889 - 8006
Amherst County PO Box 550 Amherst, VA 24521-0550 (434) 946 - 9315	Culpeper County 151 N Main St Culpeper, VA 22701 (540) 825 - 0652	Harrisonburg City 20 E. Gay St Harrisonburg, VA 22802-4108 (540) 432 - 7707	Newport News City 2400 Washington Ave Newport News, VA 23607-4305 (757) 926 - 8683	Salem City PO Box 203 Salem, VA 24153-0203 (540) 375 - 3034
Appomattox County PO Box 8 Appomattox, VA 24522-0008 (434) 352 - 5302	Cumberland County PO Box 125 Cumberland, VA 23040-0008 (804) 492 - 4504	Henrico County PO Box 90775 Henrico, VA 23273-0775 (804) 501 - 4347	Norfolk City PO Box 1531 Norfolk, VA 23501-1531 (757) 664 - 4353	Scott County PO Box 1892 Gate City, VA 24251-3417 (773) 386 - 3843
Arlington County 2100 Clarendon Blvd, Ste. 320 Arlington, VA 22201-5400 (703) 228 - 3456	Danville City 515 Main St Danville, VA 24541-1317 (434) 799 - 6560	Henry County PO Box 7 Collinsville, VA 24078-0007 (276) 638 - 5108	Northampton County PO Box 510 Eastville, VA 23347-0510 (757) 678 - 0480	Shenandoah County 600 North Main St, Ste. 103 Woodstock, VA 22664-1855 (540) 459 - 6195
Augusta County PO Box 590 Verona, VA 24482-0590 (540) 245 - 5656	Dickenson County PO Box 1306 Clintwood, VA 24228-1306 (276) 926 - 1620	Highland County PO Box 386 Monterey, VA 24465-0386 (540) 468 - 2013	Northumberland County PO Box 84 Heathsville, VA 22473-0084 (804) 580 - 4655	Smyth County 121 Bagley Cir, Ste. 108 Marion, VA 24354 (276) 783 - 4511
Bath County PO Box 157 Warm Springs, VA 24484-0157 (540) 839 - 7266	Dinwiddie County PO Box 365 Dinwiddie, VA 23841-0365 (804) 469 - 4512	Hopewell City 309 North 2nd Ave Hopewell, VA 23860-2704 (804) 541 - 2232	Norton City PO Box 225 Norton, VA 24273-0225 (276) 679 - 1162	Southampton County PO Box 666 Courtland, VA 23837-0666 (757) 653 - 9280
Bedford County County Admin Building 122 East Main St, Ste. 204 Bedford, VA 24523-2000 (540) 586 - 7649	Emporia City PO Box 1092 Emporia, VA 23847-1092 (434) 634 - 9533	Isle of Wight County PO Box 77 Isle of Wight, VA 23397-0077 (757) 365 - 6230	Nottoway County PO Box 24 Nottoway, VA 23955-0024 (434) 645 - 8148	Spotsylvania County PO Box 133 Spotsylvania, VA 22553-0133 (540) 507 - 7380
Bedford City 215 East Main Street Bedford, VA 24523-2012 (540) 587 - 6007	Essex County PO Box 1561 Tappahannock, VA 22560-1561 (804) 443 - 4611	James City County PO Box 3567 Williamsburg, VA 23187-3567 (757) 253 - 6868	Drange County 146 Madison Rd, Ste. 204 Orange, VA 22960-1449 (540) 672 - 5262	Stafford County PO Box 301 Stafford, VA 22555-0301 (540) 658 - 4000
Bland County PO Box 535 Bland, VA 24315-0535 (276) 688 - 4441	Fairfax County 12000 Govt Ctr Pkwy, Ste. 323 Fairfax, VA 22035-0081 (703) 222 - 0776	King & Queen County PO Box 56 King & Queen CH, VA 23085-0056 (804) 785 - 5980	Page County 117 South Court St Luray, VA 22835-1289 (540) 743 - 3986	Staunton City PO Box 58 Staunton, VA 24402-0058 (540) 332 - 3840
Botetourt County PO Box 62 Fincastle, VA 24090-0062 (540) 473 - 8235	Fairfax City 10455 Armstrong St Sisson House Fairfax, VA 22030-3640 (703) 385 - 7890	King George County PO Box 1359 King George, VA 22485-1359 (540) 775 - 9186	Patrick County PO Box 635 Stuart, VA 24171-0635 (276) 694 - 7206	Suffolk City PO Box 1966 Suffolk, VA 23439-1966 (757) 514 - 7751
Bristol City 300 Lee St Bristol, VA 24201-4327 (276) 645 - 7318	Falls Church City 300 Park Ave, Rm 101E Falls Church, VA 22046-3332 (703) 248 - 5085	King William County PO Box 173 King William, VA 23086-0173 (804) 769 - 4952	Petersburg City PO Box 1031 Petersburg, VA 23804-1031 (804) 733 - 2380	Surry County PO Box 264 Surry, VA 23883-0264 (757) 294 - 5213
Brunswick County 100 Tobacco St, Rm. 103 Lawrenceville, VA 23868-1823 (434) 848 - 4414	Fauquier County 32 Waterloo St, Ste. 207 Warrenton, VA 20186-2338 (540) 347 - 6972	Lancaster County PO Box 159 Lancaster, VA 22503-0159 (804) 462 - 5277	Pittsylvania County 110 Old Chatham Elementary Ln Chatham, VA 24531 (434) 432 - 7971	Sussex County PO Box 1302 Sussex, VA 23884-0302 (434) 246 - 1047
Buchanan County PO Box 975 Grundy, VA 24614-0975 (276) 935 - 6534	Fluvanna County PO Box 44 Palmyra, VA 22963-0044 (434) 589 - 3593	Lee County PO Box 363 Jonesville, VA 24263-0363 (276) 346 - 7780	Poquoson City 500 City Hall Ave, Rm. 139 Poquoson, VA 23662-1996 (757) 868 - 3070	Tazewell County PO Box 201 Tazewell, VA 24651-0201 (276) 988 - 1305
Buckingham County PO Box 222 Buckingham, VA 23921-0222 (434) 969 - 4304	Franklin County 70 East Court St, Ste. 302 Rocky Mount, VA 24151-1720 (540) 483 - 3025	Lexington City PO Box 922 Lexington, VA 24450-0922 (540) 462 - 3706	Portsmouth City 801 Crawford St, 1st Fl Portsmouth, VA 23704-3822 (757) 393 - 8644	Virginia Beach City PO Box 6247 Virginia Beach, VA 23456-0247 (757) 385 - 8683
Buena Vista City 2039 Sycamore Ave Buena Vista, VA 24416-3133 (540) 261 - 8605	Franklin City PO Box 42 Franklin, VA 23851-0042 (757) 562 - 8545	Loudoun County 801 Sycolin Rd, SE, Ste. 102 Leesburg, VA 20175-5686 (703) 777 - 0380	Powhatan County 3834 Old Buckingham Rd, Ste. G Powhatan, VA 23139-7051 (804) 598 - 5604	Warren County 220 North Commerce Ave, Ste. 700 Front Royal, VA 22630 (540) 635 - 4327
Campbell County PO Box 103 Rustburg, VA 24588-0103 (434) 332 - 9579	Frederick County 107 North Kent St, Ste. 102 Winchester, VA 22601-5000 (540) 665 - 5660	Louisiana County PO Box 220 Louisiana, VA 23093-0220 (540) 967 - 3427	Prince Edward County PO Box J Farmville, VA 23901 (434) 392 - 4767	Washington County 25552 Lee Hwy, Ste. 1 Abingdon, VA 24211-7466 (276) 676 - 6227
Caroline County PO Box 304 Bowling Green, VA 22427-0304 (804) 633 - 9083	Fredericksburg City Executive Plaza 601 Caroline St, Ste. 100 Fredericksburg, VA 22401 (540) 372 - 1030	Lunenburg County 160 Courthouse Sq Lunenburg, VA 23952-9999 (434) 696 - 3071	Prince George County PO Box 34 Prince George, VA 23875-0034 (804) 722 - 8748	Waynesboro City 250 S. Wayne Ave, Ste 205 Waynesboro, VA 22980 (540) 942 - 6620
Carroll County Governmental Center 605-S Pine St, B 110 Hillsville, VA 24343-1404 (276) 730 - 3035	Galax City PO Box 1045 Galax, VA 24333-1045 (276) 236 - 7509	Lynchburg City 3236 Odd Fellows Rd Lynchburg, VA 24501 (434) 847 - 1609	Prince William County 9250 Lee Ave, Suite 1 Manassas, VA 20110-5554 (703) 792 - 6470	Westmoreland County PO Box 354 Montross, VA 22520-0354 (804) 493 - 8898
Charles City County PO Box 146 Charles City, VA 23030-0146 (804) 652 - 4606	Giles County 120 North Main St, Ste. 3 Pearisburg, VA 24134-1625 (540) 921 - 2802	Madison County PO Box 267 Madison, VA 22727-0267 (540) 948 - 6533	Pulaski County 52 West Main St, Ste. 300 Pulaski, VA 24301-5045 (540) 980 - 2111	Williamsburg City PO Box 3538 Williamsburg, VA 23187-3538 (757) 220 - 6157
Charlotte County PO Box 118 Charlotte CH, VA 23923-0118 (434) 542 - 5856	Gloucester County PO Box 208 Gloucester, VA 23061-0208 (804) 693 - 3659	Manassas Park City City Hall, 1 Park Center Ct Manassas Park, VA 20111-2395 (703) 335 - 8806	Radford City West End Professional Building 519 2nd St, Lower Level Radford, VA 24141 (540) 731 - 3639	Winchester City 107-A N. East Lane Winchester, VA 22601-5045 (540) 545 - 7910
Charlottesville City PO Box 911 Charlottesville, VA 22902-0911 (434) 970 - 3250	Goochland County PO Box 1013 Goochland, VA 23063-1013 (804) 556 - 5803	Martinsville City PO Box 1323 Martinsville, VA 24114-1323 (276) 403 - 5122	Rappahannock County PO Box 236 Washington, VA 22747-0236 (540) 675 - 5380	Wythe County 245 South Fourth St, Ste. 101 Wytheville, VA 24382-2598 (276) 223 - 6038
Chesapeake City 411 Cedar Rd Chesapeake, VA 23322-5566 (757) 277 - 9797	Grayson County PO Box 449 Independence, VA 24348-0449 (276) 773 - 2842	Mathews County PO Box 328 Mathews, VA 23109-0328 (804) 725 - 3200	Richmond City PO Box 61037 Richmond, VA 23261-1037 (804) 646 - 5950	York County PO Box 451 Yorktown, VA 23690-0451 (757) 890 - 3440

Precinct: _____ District/Sen/House: _____ Application number: _____ Reviewed by: _____

Received: ☐ In person ☐ By mail ☐ By fax ☐ Other Application accepted: ☐ YES ☐ NO Reason not accepted: _____

Date received: / / Ballot to be: ☐ Mailed ☐ E-mailed ☐ Voted in person (On machine: ☐ YES ☐ NO)

Commonwealth of Virginia

Absentee Ballot Application

Submit a separate form for each person and for each election. Must Complete Parts A through D (and E/F if applicable).

☐ County/ ☐ City of: _____

Printed Full Name of Absentee Voter (Required) _____ I am registered to vote in the (Required) _____ Social Security Number (last 4 digits required) _____

I am applying to vote in: ☐ General Election ☐ Democratic Primary ☐ Republican Primary ☐ Special Election

Check one (Required) To be held on / /

PART A

Under Virginia law a registered voter may qualify to vote absentee by completing one of the following statements. Note: First time voters who registered by mail may be ineligible to apply to vote absentee by mail. See Instructions page.

I will be absent on Election Day from the county/city in which I am registered to vote (reasons 1A, 1B, 1C, 1D, 6A, 6B, 6C or 6D), or will be unable to go to the polls on Election Day (other reasons except 7A) because:

Required >>>

Code _____ Supporting Information (Required for all codes except 1F, 2C, 4A or 7A)

Code	Reason	Supporting Information Required
1A	Student	Name and address of school attending
1B	Spouse of student	Name and address of school spouse is attending
1C	Business	Name of employer or business
1D	Personal business or vacation	Place of travel (VA county/city or state or country)
1E	I am working and commuting to/from home for 11 or more hours between 6:00 AM and 7:00 PM on Election Day	Time start AM, time stop PM, name of business or employer, and workplace address
1F	I am a first responder (member of law enforcement, fire fighter, emergency technician, search and rescue)	Not required
2A	My disability or illness	Nature of disability or illness
2B	I am primarily and personally responsible for the care of a disabled/ill family member confined at home	Name of family member and nature of disability/illness
2C	My pregnancy	Not required
3A	Confined, awaiting trial	Place and address of confinement
3B	Confined, convicted of a misdemeanor	Place and address of confinement
4A	An electoral board member, registrar, officer of election, or custodian of voting equipment	Not required
5A	I have a religious obligation	Religion and nature of obligation
6A	Active Duty Merchant Marine or Armed Forces	Branch of service, Service ID, and rank/grade/rate
6B	Spouse or dependent living with a member of 6A	Branch of service, Service ID, and rank/grade/rate
6C	Temporarily residing outside of US	If your Virginia residence is no longer available to you , provide your last date of residence in Virginia
6D	Temporarily residing outside of US for employment or spouse or dependent residing with employee	Name of business or employer; if your Virginia residence is no longer available to you , provide your last date of residence in Virginia
7A	Requesting a ballot for presidential and vice-presidential electors only (Ballots for other offices/issues will not be sent)	Not required
8A	Authorized representative of candidate or party	Name of authorizing party chair or candidate

Over >

PART B**Send my ballot to:**

- ☐ the address where I am currently registered, provided in Part D.
☐ my new Virginia residence (permanent) home address, provided in Part F.
☐ the following address. (See the instructions page for addresses allowed.)

Street Address

City/Town

State

Zip Code

Email/Fax **only** if reason in Part A is 6A/6B and you are located outside of Virginia, or 6C/6D and you are outside of US**PART C**

- ☐ **Assistance**— I will need assistance in completing my ballot due to a disability, blindness, or inability to read or write.

PART D**Absentee Voter's Statement**

I declare under felony penalty that, to the best of my knowledge, the facts contained in this application are true and correct, and that I have not, and will not vote in this election at any other place in Virginia or in any other state. Knowingly giving any untrue information in this document is a felony under Virginia law. The maximum penalty is a fine of \$2500 and/or confinement for up to ten years.

Signature of Registered Voter (Required)

Printed Full Name of Voter (Required)

MM/DD/YYYY

Date

SSN - Last 4 digits required

Year of Birth

Daytime Telephone Number

E-mail Address or Fax Number

Residence (Permanent/Currently Registered) Home Address

Apt/Unit/Lot/Ste

City/Town

VA

State

Zip Code

*This address will be used if no other address is checked or provided in **Part B**.*

If applicant is unable to sign due to a physical disability, write the name/address of person who assisted in Part E (required).

- ☐ Check here if submitting a change of name or address in Part F.

PART E

Assistant's Statement (Required only if voter received assistance in completing this application due to a disability, blindness, or inability to read or write.)

I declare, under felony penalty of law, that...

- I have written on Applicant's Signature line in Part D: "Applicant Unable to Sign."
- I have signed and provided requested information below.

Signature of Assistant

Printed Full Name of Assistant

Address of Assistant

City/Town

State

Zip Code

PART F**Change of Name or Address**

Full Name

If Name Changed, Former Full Name

New Virginia Residence (Permanent) Home Address

Apt/Unit/Lot/Ste

City/Town

VA

State/Zip Code

Mailing Address if different from New Virginia Residence Address (if Rural Address or if you are a Protected Voter)

Old Virginia Residence (Permanent) Home Address

MM/DD/YYYY

Date Moved from Old Address

Signature (Required)